

**CITY OF ATLANTA
INVITATION TO BID
ADVERTISEMENT**

Sealed bids for **FC-6005007933, CAR RENTAL COUNTER SPACE AT H-JAIA**, will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, August 3, 2005**.

ABSOLUTELY NO BID WILL BE ACCEPTED AFTER 1:59 P.M.

THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO BID SHALL BE ACCEPTED UNLESS THE BID IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.

THE LOCAL BIDDER PREFERENCE PROGRAM IS APPLICABLE TO THIS PROJECT. TO BE APPROVED AS A LOCAL BIDDER AND RECEIVE BID PREFERENCE ON AN ELIGIBLE LOCAL PROJECT, THE APPLICATION FOR APPROVAL AS A LOCAL BIDDER AND ALL SUPPORTING DOCUMENTS MUST BE RECEIVED BY THE DEPARTMENT OF PROCUREMENT NO LATER THAN THIRTY (30) DAYS PRIOR TO THE DATE BIDS ARE TO BE RECEIVED.

Bids will be publicly opened and read at 2:00 P.M., in Suite 1900, 1st Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.

Scope of Services: The successful Bidder will lease and operate a car rental counter space for the purpose of providing car rental services at Hartsfield-Jackson Atlanta International Airport pursuant to the terms and conditions contained in the Rental Car Concession Agreement. The counter space consists of approximately 422 square feet.

Bids must be submitted on the forms provided in the bid document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number (FC#), the title of the project, full name and complete address of bidder and date and time bids are due. All bids may be hand delivered, mailed via United States Postal Service, or delivered by courier service. No facsimile(s) or electronic bids will be accepted.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the bid. The bid shall contain the full name of each person, firm or corporation and the complete address. If applicable, the bid shall contain a bid bond acceptable to the City, or a certified check or cashier's check in an amount not less than five percent (5%) of the amount of bid.

Pre-bid conference and site tour will be held on **Wednesday, July 13, 2005, at 10:00 A.M.**, at the Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337. There will be representatives from the Department of Procurement, Office of Contract Compliance and the Department of Aviation available at the conference to discuss the project and to answer any questions. Bidders are urged to attend the conference.

General instructions, plans and/or specifications for submitting bid packages for this project will be available Monday, June 13, 2005, Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP's Plan Room, Suite 1900, City Hall, at a cost of \$25.00.

If you have any questions regarding this project, please direct them to Ms. Clarissa Brome, Contracting Officer, at (404) 330-6204, or by email at cbrome@atlantaga.gov.

The City reserves the absolute right to reject any and all bids and waive any technicalities at any time.

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The bid document cannot be downloaded. The bid document must be purchased in the DOP's Plan Room.